FAQS: PIE-EBP TIPS – DISCHARGING AN EBP EPISODE IN PIE

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This PIE FAQ is meant to clarify the differences in PIE roles and responsibilities regarding accounts and support between us (CHDI) and agency Authorized Leads (AL).

CHDI CHDI provides support and management related to EBP access and data in the system only.	Agency Authorized Lead (AL) Agency authorized leads provide support and management related to access to the PIE system and outpatient data.

• Adding EBP access to a PIE account
• Questions/data fixes related to EBP cases such as:
  ○ Attention Items
  ○ Assessments
  ○ Case Assessment Set up
  ○ Changing clinician prior to finalizing intake
  ○ Deleting EBP Data
	• Approving PIE user accounts (user initiates new account)
	• Approving Project access
	• Removing Project access
	• Suspending/un-suspending PIE user accounts
	• Deactivating PIE accounts
	• Training and supporting agency staff in the use of PIE

A full guide and video for Authorized Leads can be found on the PIE *Training Info* page under ***--Guide for Authorized Lead (a.k.a. "AL")***. A full list of Authorized Lead responsibilities is included on page 2 of the guide.

It should be noted that the developers, Data Silo Solutions, do not approve PIE accounts nor do they grant EBP access. For additional information, please see our FAQ on the process for enrolling new users in PIE.

If you have any questions regarding these processes, please see your CHDI coordinator contact.