

FAQS: PIE-EBP TIPS – DISCHARGING AN EBP EPISODE IN PIE

Last updated: 1/21/2020

This tip will focus on discharging an EBP episode in PIE. It is important to remember that EBP episodes are embedded within outpatient episodes. Therefore, the EBP episode should be discharged first.

Step 1: Ensure EBP treatment is completed.

Step 2: Open Case Home Page for completed episode by searching for the case and selecting the appropriate EBP episode (see EBP User Access tipsheet for more detailed instructions on searching for clients in PIE).

Episodes of Care							
Referral Date	Episode ID	Episode Start Date	Episode End Date	Intake Date Saved	Discharge Date Saved	Last Saved	View/Edit/Add
09/01/2019 12:00 AM	EP2R4X3A	09/09/2019 12:00 AM		11/05/2019 02:21 PM		Ashley Nelson 11/05/2019 02:29 PM	Intake Activity Occurrence Current Values Fiscal Year End Ohio Scales (one time at 90 days) Discharge

EBP Treatment Model Cases								
Case ID	Episode ID	Episode Start Date	Episode End Date	Tx Model Start Date	Tx Model End Date	Tx Model	Date Entered	View/Edit
23	EP2R4X3A	09/09/2019 12:00 AM		09/12/2019	01/13/2020	MATCH-ADTC	11/05/2019 02:25 PM	View/Edit

Add New Treatment Model Case

Treatment Model: TF-CBT MATCH-ADTC

Clinician:

Episode to Add to:

- Evaluation Only Episodes are not eligible

Treatment Model Intake Date:

Add Treatment Model Case to Episode

Step 3: Scroll down to the purple EBP Case box in the left-hand navigation. Select the DISCHARGE link, which will bring you to the Discharge Face Sheet.

EBP Case

Treatment Model:
MATCH-ADTC

Case Status:
Closed

Session Status:
Closed

Assigned To:
Zorba, Bethany

CASE HOME PAGE

CASE ASSESSMENT SETUP

CASE ASSESSMENT BULK UPDATE

CASE TRANSFER

DISCHARGE

Complete Discharge Face Sheet and click Save.

SPRINT: 09/27/2019

Logged in as
KJMB-CFCC
Project began in PSE
06/01/2010
Client Type: C102
Logged in as:
ESP_HeloBook

CHANGE ACCESS
READ ONLY ACCESS
CHANGE PASSWORD
ACCOUNT INFO
REQUEST NEW ACCESS
LOGOUT

Help & Support
NEW SUPPORT REQUEST
SUPPORT REQUESTS
TRAINING INFO
HELP DESK & FORUMS
PAYROLL FORM GENERATOR
DATA DEFINITION
WHAT'S NEW (07/09/2019)
DAGS/GARD
EBA REPORT CARD
QUERIES

ESP Actions:
ATTENTION ITEMS
BY OPEN ESP CASES
MONTHLY SESSION
ESP DATA EXPORTS

ALERTS
ADD REFERRAL
VIEW REFERRALS
SEARCH CLIENTS
REPORTS

Current Client:
Edison, Thomas
Current Episode:
06/06/2010
CLIENT INFO
ASSESSMENT SCORES
INFANTS
ACTIVITY OCCURRENCE
CLIENT VALUE
FISCAL YEAR END
OHIO SCORES (ONE TIME AT 90 DAYS)
DISCHARGE
CLIENT ASSOCIATE
OHIO PROGRESS REPORT

ESP Case Reports
SCORE PROFILE REPORT
TREATMENT COMPONENTS
REPORT

ESP Case
Treatment Model:
MATCH-ADTC
Case Status:
Closed
Session Status:
Closed
Assigned to:
Zorka, Bethany
CASE NOTE PAGE
CASE ASSESSMENT SETUP
CASE ASSESSMENT BULK
UPDATE
CASE TRANSFER
DISCHARGE
Event/ Incident Reporting
ADD NEW REPORT
VIEW REPORT LIST

TECHNICAL ASSISTANCE
Provided By:

This software has been developed, tested and optimized for Internet Explorer!

Client/Episode Information

Provider's Unique Client ID:	047794	PSDCRS ID:	PSDCRS175048
First Name:	Thomas	Last Name:	Edison
DOB:	06/06/2010 Current Age: 8 years Age at Intake: 0	Sex Assigned At Birth:	Male
Episode Date:	06/06/2019	Episode ID:	EP004734
PEE Treatment Model Case ID:	22	ESP Tracker Case/Child ID:	N/A
Treatment Model:	MATCH-ADTC	Treatment Model Dates:	09/11/2019 - 01/13/2020

Client Face Sheet: Discharge

VALIDATION REQUIREMENTS AND SYMBOLS EXPLAINED

! This symbol means the field is one of the minimum fields that must be filled out to save the record. No data will be saved unless these fields are completed.

* This symbol means the field is a required field in order to save the record as completed. Although you can save the record, the system does not consider the record to be completed unless ALL of these fields are completed.

Hover your mouse over this question label for a more detailed definition of the question.

Direct Service Provider User Information

Client:	Zorka, Bethany	Project:	KJMB-CFCC
Treatment Model Site:	Match		

Child Information

Grade (current):	GRADE 4		
Race:	White Hispanic Origin No. Not of Hispanic, Latino, or Spanish Origin		
City/Town:	New Haven	State:	CONNECTICUT
Zip code:	06511		

Treatment Model Case Discharge Information

Number of Treatment Activities entered during this case	0	Go To Activity Occurrences
How many visits during this case	0	
% of the total time spent with the child ONLY during this case:		%
% of the total time spent with the caregiver ONLY during this case:		%
% of the total time spent with the child and caregiver TOGETHER during this case:		%
Discharge Date:	06/13/2020	
Discharge Reason:	Successfully completed reduced ERP Model requirements - 06/13/2020 10:00 AM	

Family Information

Caregiver 1 Relationship:	Birth Mother	Caregiver 2 Relationship:	
Preferred Language of Adult Participating in Treatment:	English	Primary Language of Child:	
Does the adult participating in treatment speak English?:	Yes No	Living Situation of child:	N/A
Family Composition:	Single parent - Individual/Independent		

System Involvement

DCF Status:	Not RPT	Years involved with Juvenile Justice (13) System:	Yes No
-------------	---------	---	--------

Treatment Information

What treatment model are you using with this child?:	MATCH-ADTC	First MATCH-ADTC Clinical Session Date:	06/06/2019
Agency Referral Date / Request for Service (RFS):	06/01/2019 12:00 AM	Agency Intake Date:	06/06/2019 12:00 AM
Referral Date:	06/01/2019	MATCH-ADTC Referral Source:	School
MATCH-ADTC Assessment Outcome:	Appropriate for reduced ERP	MATCH-ADTC Intake Date:	06/06/2019

Treatment Information: School

Since the start of MATCH-ADTC treatment...

Child's school attendance:	Suspended or expelled	Yes No
IEP:	Yes No	

Treatment Information: Legal

Since the start of MATCH-ADTC treatment...

Arrested:	Detained or incarcerated:	Yes No
-----------	---------------------------	--------

Treatment Information: Medical

Since the start of MATCH-ADTC treatment...

Alcohol and/or drug problems:	Evaluated in ER/ED for psychiatric issues:	Yes No
Certified medically complex:		

Save

Step 4: Complete Discharge Assessments on Case Home Page

Assessment Details						
Discharge on 01/13/2020						
Status	Action	Assessment	Assessment Date	Questions Answered	No Assessment Reason	No Assessment Reason Date
	Add	Child PTSD Symptom Scale (CPSS V) - CHILD				
	Add	Ohio Scales - CAREGIVER				

If your discharge assessments do not automatically populate check your Case Assessment Setup. This is located in the purple EBP Case box. Ensure that all of the necessary assessments have been checked, scroll down to the bottom and select that Intake Assessment Setup has been Finalized, and click save.

- EBP Case Reports**
- SCORE PROFILE REPORT
- TREATMENT COMPONENTS REPORT
- EBP Case**
- Treatment Model:
- MATCH-ADTC**
- Case Status:
- Closed**
- Session Status:
- Closed**
- Assigned To:
- Zorba, Bethany**
- CASE HOME PAGE
- CASE ASSESSMENT SETUP**
- CASE ASSESSMENT BULK UPDATE
- CASE TRANSFER
- DISCHARGE

Intake	Periodic and Discharge	Assessment	Recommendation
Child's History of Trauma Exposure			
<input checked="" type="checkbox"/>		Trauma History Screen (THS) - CHILD	Required.
<input checked="" type="checkbox"/>		Trauma History Screen (THS) - CAREGIVER	Required.
Child Trauma Symptoms			
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Child PTSD Symptom Scale (CPSS V) - CHILD	Recommended for children 7 or more years old. Optional for children less than 7 years old.
Child Behavior			
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Ohio Scales - CAREGIVER	Required for children 7 or more years old.
Satisfaction			
	<input checked="" type="checkbox"/>	Ohio Satisfaction - Child	
	<input checked="" type="checkbox"/>	Ohio Satisfaction - Caregiver	

The assessment selection cannot be changed after the assessment has been added.

Intake Assessment Setup has been Finalized

Save

Step 5: Your EBP Episode will now show green checks for all items and have an ending date for the Treatment model in the Client/Episode Information section.

You may now discharge or continue with your outpatient episode.

Friendly Reminders:

- EBP episodes must be discharged PRIOR to discharging an outpatient episode.
- Once you have selected to discharge an episode it will no longer show up as an open case or in your attention items. To search for the episode use the Search Client option under EBP Actions.
- PIE is optimized for internet explorer and all functionality works best in that browser.
- CPP, ARC, CBITS, and BB will continue to use EBPTTracker for data collection.